

Cheating and Plagiarism Report Form



Date Trainer's Name

Trainer's Contact Details

Course Name, Batch

Student's Name and ID

Type of Offence: Cheating Plagiarism

Date of Offence

Description of Offence

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Date of Trainer consultation with student

Trainer signature

IMPORTANT: Please submit this form, along with clear copies of all relevant documents relating to the offense (including, for example, tests, examinations, assignments or essays) to Student Administration within seven days of detecting the offense or conferring with the student. Please underline any relevant text that is seen as cheating or plagiarism in the student's work and source documents. Note: Copies of the documentation will be forwarded to the student and will be reviewed by Training Manager.