

Variation – Course, Duration, CoE Form



This application is for:

- Change of course (Complete section A,B, D, E)
- Change of course duration (Complete section A,C, D, E)
- Extension of CoE (Complete section A,C, D, E)

This form is completed by:

- Student
- Trainer
- Training Manager

A. Student Details	
Student Number:	USI:
Course Enrolled:	
First name:	
Family name:	
Email:	
Contact Phone:	Mobile:

B. Change of course	
Current Course	New Course
Course Code:	Course Code:
Course Name:	Course Name:
Duration:	Duration:
Commencement date:	Commencement date:
CoE No:	

C. Change of course duration / Extension of CoE	
Current Course Duration	New Course Duration
Course Code:	Course Code:
Course Name:	Course Name:
Duration:	Duration:
Commencement date:	Commencement date:
Scheduled Finish date	New Finish date:
CoE No:	

D. Reason for Variation e.g. intervention

E. Declaration

I hereby declare that all information provided above is true and valid. I am fully aware that any changes to my course and course duration may impact my visa and my obligations.

Student Signature: _____ Date: _____

F. Trainers Signature (If the variations due to intervention)

Trainer Name: _____

Trainer Signature: _____ Date: _____

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	Date	Actioned by
<input type="checkbox"/> Supporting documents verified		
<input type="checkbox"/> Letter of Offer Issued		
<input type="checkbox"/> CoE Issued/ Updated		
<input type="checkbox"/> PRISM Updated		
<input type="checkbox"/> SMS Updated		